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FOR ACTION

PROVISIONAL ANNOTATED AGENDA AND ORGANIZATION OF WORK

For the Executive Board session to be held at United Nations Headquarters from 26 April to 7 May 1993

SUMMARY

The present document contains the provisional annotated agenda for the 1993 regular session of the Executive Board. The annexes provide: (a) the provisional annotated agenda for the Programme Committee; and (b) the provisional annotated agenda for the Committee on Administration and Finance.

A:AGENDARV

ORGANIZATION OF WORK

The general debate, which commences with statements by the Chairman of the Executive Board and the Executive Director, is scheduled to occupy the first two days of the session. The Executive Director's response will be delivered on the morning of the fourth day. In accordance with the desire expressed by Board members in the past, policy papers will be reviewed in the course of the general debate, when general observations on the major policy, reporting and planning documents are invited.

Delegations are reminded that Executive Board decision 1987/1 sets a time limit of 10 minutes for statements by delegations and stipulates that all meetings should begin promptly. It is anticipated that delegations will make one major intervention in the general debate, reserving more detailed observations on major issues for other agenda items during the meetings of the Programme Committee and the Committee on Administration and Finance. The latter both meet as committees of the whole. It is expected that the Programme Committee will meet from 28 April to 3 May and that the Committee on Administration and Finance will meet from 3 to 5 May. In keeping with Executive Board decision 1989/1, interventions in the committees should be as brief as possible, not exceeding seven minutes, to allow for a true dialogue. As initiated at the 1992 regular Board session, the Committees will meet once in parallel on the morning of 3 May.

Time has been allocated for drafting sessions to negotiate, when necessary, draft recommendations emanating from policy papers or from the floor. Delegations are reminded of the following procedures, as decided by the Executive Board, governing the submission and consideration of draft proposals additional to those contained in the documentation: (a) the Chairman of the Board and/or the chairmen of the committees shall announce deadlines for submission of draft proposals to ensure sufficient time for translation and negotiations, bearing in mind the 24-hour rule; (b) deadlines for submission of draft proposals under each agenda item should be announced during the first days of each regular session of the Executive Board in order to enable delegations to prepare draft proposals in a timely manner; (c) to the extent possible, deadlines for draft proposals should be set in connection with the discussion of the relevant agenda item but no later than two days before the end of the session; and (d) the Chairman of the Board and/or the chairmen of the committees will send proposals that do not enjoy consensus and, therefore, require more thorough examination, to open-ended drafting sessions.

The recommendations of the two committees that require Executive Board approval will be presented to the plenary on the last day of the session in brief oral statements by the respective chairmen. The Chairman of the Board will then present to the plenary for approval the results on draft resolutions and decisions that are not contained in the committee statements.

Prior to the closure of the session, the secretariat will endeavour to circulate draft reports of the proceedings of the committees. Executive Board members will be invited to submit their comments, if any, in writing to the Office of the Secretary of the Executive Board within two weeks, after which the reports will be included in the report of the Board.

PROVISIONAL ANNOTATED AGENDA

1. Adoption of the agenda

Introductory statements will be made by the Chairman of the Executive Board and the Executive Director.

2. General debate

As a basis for the debate, the Executive Board will have before it, inter alia, the following documents:

Document subject	E/ICEF/1993/
Report of the Executive Director	2 (Parts I and II and Part II/Add.1)
Report on the Summit follow-up	12
Report on children, environment and development	L.2
UNICEF involvement in family planning	L.5
Report on programmes for the urban poor	L.9
Revised 1992-1993 and proposed 1994-1995 administrative and programme support budget estimates	AB/L.1 and Corr.1 and Corr.2
Revised 1992-1993 and proposed 1994-1995 global funds programme budgets	P/L.3
UNICEF and the restructuring and revitalization of the United Nations in the economic, social and related fields	L.8 and Add.1

Document E/ICEF/1993/CRP.7, available in English, French and Spanish, contains the executive summary of the synthesis report of the recent evaluation of UNICEF undertaken in 1991 and 1992 by the Governments of Australia, Canada, Denmark and Switzerland and the Executive Director's comments on the evaluation are contained in document E/ICEF/1993/CRP.8. The Board may wish to comment on the issue in the Programme Committee in conjunction with agenda item 4, UNICEF and the restructuring and revitalization of the United Nations in the economic, social and related fields.

A compilation of summaries of major policy documents is contained in document E/ICEF/1993/L.12. The attention of delegations is also drawn to the State of the World's Children Report, 1993 and the 1993 UNICEF annual report, which contain useful background information.

3. Statements by the chairmen of the Programme Committee and the Committee on Administration and Finance

The recommendations of the Programme Committee and the Committee on Administration and Finance requiring Executive Board approval will be presented to the plenary session in brief statements by the respective committee chairmen.

4. Adoption of resolutions and decisions

The Chairman of the Executive Board will present to the plenary the results of negotiations on draft resolutions and decisions that are not included in committee statements.

5. Preparation for future sessions and review of documentation

Under this item, delegations are invited to make suggestions regarding substantive matters and documentation proposed for the 1994 and subsequent sessions and on the conduct of business at the 1994 session. Within this context, delegations will have before them documents E/ICEF/1993/CRP.5, which summarizes steps taken by the Board since 1984 on this subject, and E/ICEF/1993/CRP.9/Rev.1, which provides a table indicating the subjects included in the agenda for the years 1992-1995. These should be examined in conjunction with decision 1993/2 (E/ICEF/1993/13) on future work and procedures of the Executive Board.

6. Other business

7. Concluding remarks

Concluding remarks will be made by the Executive Director and the Chairman of the Executive Board.

Suggested timetable and order of business for Executive Board and committee sessions, 26 April-7 May 1993 a/

		MONDAY, 26 APRIL
10 a.m.-1 p.m.	Item 1:	Adoption of the agenda
	Item 2:	General debate
3 p.m.-6 p.m.	Item 2:	General debate (continued)
		TUESDAY, 27 APRIL
10 a.m.-1 p.m.	Item 2:	General debate (continued)
3 p.m.-6 p.m.	Item 2:	General debate (continued)
6.15 p.m.-9 p.m.	Item 2:	General debate (concluded)
		WEDNESDAY, 28 APRIL
10 a.m.-1 p.m.		Programme Committee
3 p.m.-6 p.m.		Programme Committee (continued)
6.15 p.m.-9 p.m.		Programme Committee (continued)
		THURSDAY, 29 APRIL
10 a.m.-11 a.m.		Executive Director's response to general debate
		***
11 a.m.-1 p.m.		Programme Committee (continued)
3 p.m.-6 p.m.		Programme Committee (continued)
6.15 p.m.-9 p.m.		Programme Committee (continued)
		FRIDAY, 30 APRIL
10 a.m.-1 p.m.		Programme Committee (continued)
3 p.m.-6 p.m.		Programme Committee (continued)
		Drafting session I b/

	MONDAY, 3 MAY
10 a.m.-1 p.m.	Programme Committee (continued)
	Committee on Administration and Finance
3 p.m.-6 p.m.	Programme Committee (concluded)
	Drafting session II b/
6.15 p.m.-9 p.m.	Committee on Administration and Finance (continued)
	TUESDAY, 4 MAY
10 a.m.-1 p.m.	Committee on Administration and Finance (continued)
3 p.m.-6 p.m.	Committee on Administration and Finance (continued)
6.15 p.m.-9 p.m.	Committee on Administration and Finance (continued)
	WEDNESDAY, 5 MAY
10 a.m.-1 p.m.	Committee on Administration and Finance (continued)
3 p.m.-6 p.m.	Committee on Administration and Finance (concluded)
	Drafting session III b/
	THURSDAY, 6 MAY
10 a.m.-1 p.m.	Drafting session IV b/
3 p.m.-6 p.m.	Drafting session V b/

		FRIDAY, 7 MAY
10 a.m.-1 p.m.	Item 3:	Statements by the chairmen of the Programme Committee and the Committee on Administration and Finance
	Item 4:	Adoption of resolutions and decisions
3 p.m.-6 p.m.	Item 5:	Preparation for future sessions and review of documentation
	Item 6:	Other business
	Item 7:	Concluding remarks by the Executive Director and the Chairman of the Executive Board

a/ UNICEF has been allocated 30 meetings of conference servicing. The above proposal reflects 25 plenary and committee meetings and 5 drafting sessions.

b/ In accordance with Executive Board decision 1990/1, drafting sessions will be held at night or in parallel with regular meetings of the Programme Committee and/or the Committee on Administration and Finance, as required.

Annex I

PROVISIONAL ANNOTATED AGENDA FOR THE PROGRAMME COMMITTEE, 28 APRIL-3 MAY 1993

1. Adoption of the agenda

2. Ensuring child survival, protection and development in Africa

[for review]

In accordance with Executive Board decision 1992/21, a progress report on the implementation of the decision, including recommendations for future activities in ensuring child survival, protection and development in Africa is presented to the Executive Board for review (E/ICEF/1993/L.4).

3. Bamako Initiative

[for review]

At its 1992 session (decision 1992/22), the Executive Board requested a progress report on the implementation of the Initiative. It is contained in document E/ICEF/1993/L.6 which is submitted to the Board for review.

4. UNICEF and the restructuring and revitalization of the United Nations in the economic, social and related fields

[for review and Board approval]

The supporting document for this agenda item, as called for in General Assembly resolution 47/199 of 22 December 1992 is contained in document E/ICEF/1993/L.8 and Add.1.

5. Emergency operations and the implications for UNICEF of the United Nations emergency strategy and restructuring

[for review]

The report on emergency operations and the implications for UNICEF of the United Nations emergency strategy and restructuring (E/ICEF/1993/11); the report of the Executive Director (E/ICEF/1993/2 (Parts I and II)); the regional reports (E/ICEF/1993/5-E/ICEF/1993/10); and the "round-up" (E/ICEF/1993/P/L.2 and Add.1) will be discussed under this agenda item.

6. Global funds programme recommendation: revised 1992-1993 and proposed 1994-1995 programme budgets

[for review and Board approval]

In response to Executive Board decision 1992/14, the information on the reorganization and consolidation of global funds and the revised 1992-1993 and proposed 1994-1995 global funds programme budget (E/ICEF/1993/P/L.3) are submitted to the Board for review and approval. The programmatic part of the global funds programme budget will be discussed in the Programme Committee, whereas post changes and related issues will be discussed in the Committee on Administration and Finance.

7. Programmes for the urban poor

[for review and Board approval]

A report on UNICEF programmes for the urban poor and the role of UNICEF in urban development is contained in document E/ICEF/1993/L.9.

8. Proposals for UNICEF cooperation and programme reviews

[for review and Board approval]

Some 39 country programme proposals for UNICEF cooperation, among other submissions, will be submitted to the Board for approval. UNICEF cooperation will cover:

(a) Africa:

(i) Eastern and Southern Africa;

(ii) West and Central Africa;

(b) The Americas and the Caribbean;

(c) Middle East and North Africa;

(d) Asia:

(i) East Asia and the Pacific;

(ii) South Asia;

(e) Central and Eastern Europe and the new independent States.

At the outset of the Committee's consideration of the programme reviews, the appropriate regional director will provide a brief regional overview and comments on the country programmes. In response to wishes expressed by several Board members, there will be only three in-depth country presentations (one each from Africa, Asia and the Americas) and the Committee will take each full country programme recommendation individually, rather than collectively, as in the past. Secondary components will be approved on a regional basis. There will, of course, be opportunities outside the scheduled meetings of the Executive Board for interested Board members to have informal discussions with the regional directors and other field staff present. As in past years, informal meetings on topics of particular interest to the Board will be scheduled between 9 a.m. and 10 a.m. during the session.

Individual country programme recommendations and regional and subregional recommendations are issued in documents E/ICEF/1993/P/L.4 to E/ICEF/1993/P/L.29. The interregional recommendations are contained in the global funds programme recommendation (E/ICEF/1993/P/L.3). The summary of 1993 recommendations for general resources and supplementary funding programmes (known informally as the "round-up" paper) is contained in document E/ICEF/1993/P/L.2 and Add.1. The report on the use of global funds, including the interregional fund for programme preparation, promotion and evaluation is contained in document E/ICEF/1993/P/L.30 and the report on the use of general

resources for projects approved for supplementary funding is contained in document E/ICEF/1993/P/L.31.

9. Report on the situation and needs of children and women in Central and Eastern Europe and the new independent States

[for review]

The Executive Board at its 1992 session (decision 1992/19) requested a report on the situation and needs of children and women in Central and Eastern Europe, as well as on the implementation of UNICEF programmes and activities in the countries concerned (E/ICEF/1993/L.7).

10. UNICEF involvement in family planning

[for review and Board approval]

In its decision 1992/28, the Executive Board requested the Executive Director to submit a policy paper on the involvement of UNICEF in family planning, taking into account the health of the child and the mother. The report is contained in document E/ICEF/1993/L.5 which is submitted to the Board for review and approval.

11. Progress report on the follow-up to the World Summit for Children

[for review]

As requested at the 1992 Executive Board session (decision 1992/13), a report on the progress being made towards implementing the commitments of the World Summit Declaration and Plan of Action (E/ICEF/1993/12) is submitted to the Executive Board for review.

12. Children, environment and development

[for review]

As requested by the Executive Board at its 1992 session (decision 1992/31), a report on UNICEF response to the implementation of Agenda 21 of the United Nations Conference on Environment and Development held on 14 June 1992 in Rio de Janeiro is submitted to the Board for review (E/ICEF/1993/L.2).

13. Children's Vaccine Initiative

[for review]

In response to Executive Board decision 1992/17, a progress report on the Children's Vaccine Initiative (E/ICEF/1993/L.3) is submitted to the Board for review.

14. Acquired immune deficiency syndrome (AIDS)

[for review]

The Executive Board requested the Executive Director to report to the 1993 session on the implementation of its decision 1992/26. The report is contained in document E/ICEF/1993/L.10.

15. UNICEF/WHO Joint Committee on Health Policy

[for review and Board approval]

The report of the meeting of the UNICEF/WHO Joint Committee on Health Policy, held at Geneva on 1 and 2 February 1993 is contained in document E/ICEF/1993/L.11.

16. Other business

Provisional timetable for the Programme Committee, 28 April-3 May 1993 a/

		WEDNESDAY, 28 APRIL
10 a.m.-10:30 a.m.	Item 1:	Adoption of the agenda (introductory remarks by the Deputy Executive Director, Programmes)
10:30 a.m.-1 p.m.	Item 8 (a): and Item 2: and Item 3:	Programme reviews: Africa Ensuring child survival, protection and development in Africa Bamako Initiative
3 p.m.-4 p.m.	Item 8 (a): and Item 2: and Item 3:	Programme reviews: Africa (concluded) Ensuring child survival, protection and development in Africa (concluded) Bamako Initiative (concluded)
4 p.m.-6 p.m.	Item 8 (c):	Programme reviews: Middle East and North Africa
6.15 p.m.-9 p.m.	Item 8 (e): and Item 9:	Programme reviews: Central and Eastern Europe and the new independent States Situation of children and women in Central and Eastern Europe and the new independent States
		THURSDAY, 29 APRIL
10 a.m.-11 a.m.		Executive Director's response to general debate *****
11 a.m.-1 p.m.	Item 4:	UNICEF and the restructuring and revitalization of the United Nations in the economic, social and related fields
3 p.m.-5 p.m.	Item 5:	Emergency operations and the implications for UNICEF of the United Nations emergency strategy and restructuring
5 p.m.-6 p.m.	Item 6:	Global funds programme recommendation
6.15 p.m.-8 p.m.	Item 6:	Global funds programme recommendation (concluded)
8 p.m.-9 p.m.	Item 7:	Programmes for the urban poor

	FRIDAY, 30 APRIL	
10 a.m.-12 a.m.	Item 8 (d):	Programme reviews: Asia
12 a.m.-1 p.m.	Item 8 (b):	Programme reviews: Americas and the Caribbean
3 p.m.-4.00 p.m.	Item 8 (b):	Programme reviews: Americas and the Caribbean (concluded)
4.00 p.m.-6 p.m.	Item 10:	UNICEF involvement in family planning
		Drafting session I
	MONDAY, 3 MAY	
10 a.m.-12 noon	Item 11:	Progress report on follow-up to the World Summit for Children
	and Item 12:	Children, environment and development
12 noon-1 p.m.	Item 13:	Children's Vaccine Initiative
	and Item 14:	Acquired immune deficiency syndrome
3 p.m.-4 p.m.	Item 13:	Children's Vaccine Initiative (concluded)
	and Item 14:	Acquired immune deficiency syndrome (concluded)
4 p.m.-5 p.m.	Item 15:	Report of the UNICEF/WHO Joint Committee on Health Policy
5 p.m.-6 p.m.	Item 16:	Other business
		Drafting session II

a/ In accordance with Executive Board decision 1989/1, interventions should be as brief as possible, not exceeding seven minutes, to allow for a true dialogue.

Annex II

PROVISIONAL ANNOTATED AGENDA FOR THE COMMITTEE ON ADMINISTRATION AND FINANCE, 3-5 MAY 1993

1. Adoption of the agenda

2. Financial plan, 1993-1996

[for review and Board approval]

The medium-term plan (E/ICEF/1993/3) contains the financial plan for the period 1993-1996 for the committee's consideration.

3. Final financial statements for the World Summit for Children

[for review and Board approval]

The final financial statements for the World Summit for Children as of 31 December 1992 and related recommendation are contained in document E/ICEF/1993/AB/L.13).

4. Financial reports

[for review and noting]

These reports include:

(a) The interim financial report and statements for the biennium ended 31 December 1992 (E/ICEF/1993/AB/L.7);

(b) Report to the United Nations Board of Auditors and the Advisory Committee on Administrative and Budgetary Questions (ACABQ) regarding specific measures taken to implement previous recommendations of the Board of Auditors (E/ICEF/1993/AB/L.3);

(c) Review of expenditures in excess of commitments and unspent commitments for completed projects financed by supplementary funds (E/ICEF/1993/AB/L.10);

(d) Reserve for procurement services (E/ICEF/1993/AB/L.11);

(e) Financial report and audited financial statements of UNICEF for the year ended 31 December 1991 and report of the Board of Auditors (Official Records of the General Assembly, Forty-seventh Session, Supplement No. 5B (A/47/5/Add.2));

(f) Report of ACABQ on the 1991 financial report and audited financial statements and reports of the Board of Auditors relating to UNICEF (A/47/500).

5. Revised 1992-1993 and proposed 1994-1995 administrative and programme support budget estimates

[for review and Board approval]

The revised administrative and programme support budget estimates for the biennium 1992-1993 and proposed administrative and programme support budget estimates for the biennium 1994-1995 are contained in document E/ICEF/1993/AB/L.1 and Corr.1 and Corr.2. In response to decision 1991/28, resolution 4, Internal auditors, a recommendation is included in the proposed administrative and programme support budgets for 1994-1995. As requested by the Board, the internal audit function has been reviewed by the Board of Auditors and their comments and recommendations are included in the Report of the Board of Auditors (Official Records of the General Assembly, Forty-seventh Session, Supplement No. 5B (A/47/5/Add.2)). The report of ACABQ on the administrative and programme support budget estimates is contained in document E/ICEF/1993/AB/L.2.

6. Revised 1992-1993 and proposed 1994-1995 global funds programme budgets

[for review and Board approval]

The information on the reorganization and consolidation of global funds using the proposed budget format approved during the 1992 session in decision 1992/36, and the revised 1992-1993 and proposed 1994-1995 global funds programme budgets are contained in document E/ICEF/1993/P/L.3. In response to decision 1992/36, E, criteria for core vs. project posts and realignments of posts are also included in that document. The report of ACABQ on the global funds programme budgets is contained in document E/ICEF/1993/AB/L.2.

7. Office space strategy for central headquarters

[for review and Board approval]

In its decision 1992/35, the Executive Board requested the Executive Director to submit a proposal for a cost-effective, long-term office space strategy for central headquarters (E/ICEF/1993/AB/L.9).

The report of ACABQ on the report of headquarters office accommodation is contained in document E/ICEF/1993/AB/L.2.

8. Outline of a management study of the administrative and management structure of UNICEF headquarters

[for review and Board approval]

In decision 1992/39, the Executive Board decided to consider at its 1993 session the need for a review of the administrative and management structure at UNICEF headquarters and requested the Executive Director to present an outline of a possible management study (E/ICEF/1993/AB/L.8).

9. Greeting Card Operation 1993 work plan and proposed budget

[for review and Board approval]

The Greeting Card Operation (GCO) 1993 work plan and proposed budget are contained in document E/ICEF/1993/AB/L.6, along with a draft recommendation for the Committee's consideration.

10. Greeting Card Operation financial reports

[for review and noting]

Major documents for this item are the GCO financial report for the 1991/92 season (E/ICEF/1993/AB/L.5) and the GCO provisional report of the 1992 season (E/ICEF/1993/AB/L.4).

11. Other business

Provisional timetable for the Committee on Administration and Finance, 3-5 May 1993 a/

MONDAY, 3 MAY		
10 a.m.-1 p.m.	Item 1:	Adoption of the agenda (introductory remarks by the Deputy Executive Director, Operations)
	Item 2:	Financial plan, 1993-1996
	Item 3:	Final financial statements for the World Summit for Children
	Item 4:	Financial reports
3 p.m.-6 p.m.		Drafting session II
6:15 p.m.-9 p.m.	Item 5: and Item 6:	Administrative and programme support budget estimates Global funds programme budgets
TUESDAY, 4 MAY		
10 a.m.-1 p.m.	Item 5: and Item 6:	Administrative and programme support budget estimates (concluded) Global funds programme budgets (concluded)
3 p.m.-6 p.m.	Item 7:	Office space strategy for central headquarters
6.15 p.m.-9 p.m.	Item 7:	Office space strategy for central headquarters (concluded)
WEDNESDAY, 5 MAY		
10 a.m.-1 p.m.	Item 8:	Outline of a management study of the administrative and management structure of UNICEF headquarters
3 p.m.-5 p.m. and	Item 9: Item 10:	Greeting Card Operation: 1993 work plan and proposed budget, and financial reports
5 p.m.-6 p.m.	Item 11:	Administration response and other business
		Drafting session III

a/ In accordance with Executive Board decision 1989/1, interventions should be as brief as possible, not exceeding seven minutes, to allow for a true dialogue.